

Protecting Your Identity presentation tips

Open by double clicking on the PowerPoint presentation titled: protect-your-identity-powerpoint-presentation

It is recommended that you have an internet connection as the video resources for this presentation are online.

Before showing the presentation, you may wish to download the two embedded videos to the computer you are going to be presenting from. The credit report video can be downloaded from  [video-0060_check-your-credit-report_480p.mp4](#) and the identity theft video can be downloaded from [video-0023_id-theft1_480p.mp4](#)

If these videos are downloaded first, they will play from where they are embedded on slides 3 and 23. If you would rather click on the hyperlinks on those slides (the underlined text), this will take you to the FTC website where the videos will then play from there.

To play the presentation once you have it opened, click on where it says "SLIDESHOW" at the top of your screen (this is usually the seventh option from the right at the top of the page). Once you have clicked on "SLIDESHOW," you will see a variety of options. Choose the first option on the right near the top of your screen, called "From Beginning." This will start playing the show from the first slide.

To advance your slides, press the right arrow key on your keyboard. If you wish to go back to a previous slide, press the left arrow key. To exit out of PowerPoint, hit the escape key (key marked "Esc" at the top left corner of your keyboard).

If you are playing the videos from the websites, you will see that a browser window will open and the PowerPoint presentation will either be sent in back of the browser window, or will minimize. If it is sent to the back, you will see the slide in the background. When playing videos from the website, click on the button near the volume (on the video screen) that says "Go Full Screen." Now hit the play button. When the video is done playing, hit the escape (Esc) key on your keyboard, and then close out the browser by clicking on the "X" in the upper right corner. If your slides were sent to the back of the browser window, this is all you have to do. If you find that your slideshow is not showing up on your screen, it was likely minimized and you can open it up again by clicking on the PowerPoint icon from your navigation bar at the bottom of your screen.

When you are finished presenting, hit escape (Esc) and close out PowerPoint.

NOTE: It is highly recommended that you play the PowerPoint and familiarize yourself with it prior to the day you are presenting.

If you do not have PowerPoint installed on the computer you are using to present from, you may download the viewer free of charge from <http://www.microsoft.com/en-us/download/details.aspx?id=13>